

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, FEBRUARY 15, 2012 AT 4:00 P.M.
AT THE DISTRICT OFFICE
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

CALL TO ORDER – PRESIDENT GENTRY

PLEDGE OF ALLEGIANCE – DIRECTOR HERNANDEZ

ROLL CALL

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF FEBRUARY 15, 2012

ORAL COMMUNICATIONS

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy.

NOTICE TO THE PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

CONSENT CALENDAR

1.1 APPROVAL OF MINUTES

- A. REGULAR BOARD MEETING – FEBRUARY 1, 2012
- B. COMMITTEE MEETING OF THE WHOLE SPECIAL BOARD MEETING – FEBRUARY 6, 2012

Approved minutes become a permanent public record of the District.

Recommendation: Approve Minutes

1.2 WARRANT LIST THROUGH FEBRUARY 15, 2012 - \$2,756,669.80

Recommendation: Approve Warrant List

1.3 FINANCIAL REPORTS

- A. WATER METER COUNT – JANUARY 31, 2012
- B. WATER PRODUCTION/SALES REPORT – 2011/2012
- C. WATER REVENUE AND EXPENSE REPORT – JANUARY 31, 2012
- D. SEWER REVENUE AND EXPENSE REPORT – JANUARY 31, 2012
- E. RESERVE FUNDS ACTIVITY – JANUARY 31, 2012
- F. INVESTMENT REPORT – JANUARY 2012

*****END OF CONSENT CALENDAR*****

ACTION ITEMS

2.1 ENGINEERING SERVICES CONTRACT – ODOR CONTROL STUDY

The VWD Odor Control Study is intended to investigate the most cost-effective methods for eliminating or reducing odor concerns both now and in the future.

Recommendation: Approve Engineering Services Contact

2.2 DRAFT MITIGATED NEGATIVE DECLARATION FOR THE LINDA VISTA EAST SEWER PROJECT

The project is intended to remedy a potential surcharging condition within the District's sewer collection system.

Recommendation: Approve circulation of the Notice of Preparation, Initial Study, and Draft Mitigated Negative Declaration for 30-day public review

2.3 SURPLUS PERSONAL PROPERTY LISTING

District policy authorizes staff to accumulate and dispose of surplus property items through a publicly noticed sale. Items with an estimated value greater than \$1,000 require approval.

Recommendation: Approve items with an estimated value over \$1,000

2.4 RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLECITOS WATER DISTRICT RESCINDING RESOLUTION NO. 1362 AND CONFIRMING RINCON DEL DIABLO MUNICIPAL WATER DISTRICT'S REPRESENTATIVE TO VOTE IN THE ABSENCE OF VALLECITOS WATER DISTRICT'S REPRESENTATIVE TO THE SAN DIEGO COUNTY WATER AUTHORITY

Due to the appointment of a new VWD Representative to the San Diego County Water Authority, Resolution No. 1362, which designates a representative to vote on VWD's behalf in the absence of VWD's representative, has been revised.

Recommendation: Approve Resolution

- 2.5 SAN MARCOS STATE OF THE CITY ADDRESS – MEETING ATTENDANCE
PER DIEM/EXPENSE REIMBURSEMENT APPROVAL

The City of San Marcos is not on the list of organizations for which meetings are considered compensable under District Ordinance 170; therefore, prior approval for per diem and expense reimbursement is required.

Recommendation: Request Board Direction

*****END OF ACTION ITEMS*****

REPORTS

- 3.1 GENERAL MANAGER
3.2 DISTRICT LEGAL COUNSEL
3.3 SAN DIEGO COUNTY WATER AUTHORITY
3.4 ENCINA WASTEWATER AUTHORITY
3.5 ACWA/REGION 10
3.6 LAFCO
3.7 DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS
ATTENDED

*****END OF REPORTS*****

OTHER BUSINESS

- 4.1 MEETINGS

Council of Water Utilities

February 21, 2012 – StoneRidge Country Club, Poway, CA

*****END OF OTHER BUSINESS*****

CLOSED SESSION

- 5.1 CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION
54956.95 LIABILITY CLAIM – CLAIMANT:
 Citizens Development Corporation (CDC)

AGENCY CLAIMED AGAINST: Vallecitos Water District

- 5.2 CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION
549567.6 CONFERENCE WITH LABOR NEGOTIATOR
Agency designated representative: General Manager
Employee Organization: Vallecitos Employee's Association

*****END OF CLOSED SESSION*****

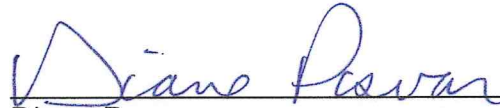
- 6.1 ADJOURNMENT

*****END OF AGENDA*****

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

AFFIDAVIT OF POSTING

I, Diane Posvar, Executive Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 3:00 p.m., Friday, February 10, 2012.



Diane Posvar

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, FEBRUARY 15, 2012, AT 4:00 PM AT THE DISTRICT OFFICE,
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Gentry called the Regular meeting to order at the hour of 4:00 p.m.

Director Hernandez led the pledge of allegiance.

Present: Director Ferguson
Director Hernandez
Director Shell
Director Poltl
Director Gentry

Staff Present: General Manager Lamb
Legal Counsel Scott
Legal Counsel Dodson
Finance Manager Scaglione
Administrative Services Manager Caudle
District Engineer Gerdes
Operations and Maintenance Manager Arrant
Principal Engineer Gumpel
Capital Facilities Engineer Scholl
Public Information/Conservation Supervisor Urabe
Public Information Specialist Yerman
Executive Secretary Posvar

ADOPT AGENDA FOR THE REGULAR MEETING OF FEBRUARY 15, 2012

12-02-05 MOTION WAS MADE by Director Shell, seconded by Director Hernandez, and carried unanimously, to adopt the agenda for the Regular Board Meeting of February 15, 2012.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

12-02-06 MOTION WAS MADE by Director Poltl, seconded by Director Shell, and carried unanimously, to approve the Consent Calendar as presented.

1.1 Approval of Minutes

A. Regular Board Meeting – February 1, 2012

- B. Committee Meeting of the Whole Special Board Meeting – February 6, 2012
- 1.2 Warrant List through February 15, 2012 - \$2,756,669.80
- 1.3 Financial Reports
- A. Water Meter Count – January 31, 2012
 - B. Water Production/Sales Report – 2011/2012
 - C. Water Revenue And Expense Report – January 31, 2012
 - D. Sewer Revenue And Expense Report – January 31, 2012
 - E. Reserve Funds Activity – January 31, 2012
 - F. Investment Report – January 2012

ACTION ITEMS

ENGINEERING SERVICES CONTRACT – ODOR CONTROL STUDY

General Manager Lamb stated that the wastewater collection system collects nearly 6 million gallons of wastewater per day. Specific areas within the District's collection system are susceptible to odor issues. Staff prepared a scope of work and Request for Proposal which were sent to select engineering firms that have expertise in odor control for wastewater systems. Of the three firms that staff requested proposals from, Dudek was selected as the most qualified consultant.

Staff met with Dudek to discuss their proposed Scope of Work. Scope was added to broaden the air contaminant sampling program and to include additional workshops with District operations staff. The Scope of Work and fee were finalized. The not-to-exceed fee is \$114,493.00.

Staff recommended approval of the engineering services agreement contract to Dudek in the amount of \$114,493.00 for completion of the VWD Odor Control Study.

12-02-07 MOTION WAS MADE by Director Hernandez, seconded by Director Poltl, and carried unanimously, to approve the engineering services agreement contract in the amount of \$114,493.00.

DRAFT MITIGATED NEGATIVE DECLARATION FOR THE LINDA VISTA EAST SEWER PROJECT

General Manager Lamb stated that this project is a joint project with the City of San Marcos and is intended to remedy a potential surcharging condition within the District's sewer collection system. This project has been identified in the 2008 Master Plan and is funded by Capital Improvement funds. This item was presented at the February 6 Board Committee meeting.

Staff requested authorization to circulate the Notice of Preparation, Initial Study, and the Draft Mitigated Negative Declaration for 30-day public review. The Notice of Preparation will be sent to all property owners within 500 feet of the project alignment.

12-02-08 MOTION WAS MADE by Director Hernandez, seconded by Director Shell, and carried unanimously, to approve circulation of the Notice of Preparation, Initial Study, and Draft Mitigated Negative Declaration for 30-day public review.

SURPLUS PERSONAL PROPERTY LISTING

General Manager Lamb stated that the Board of Directors adopted a resolution authorizing staff to accumulate and dispose of surplus property items through a publicly noticed sale. Items with an estimated value of greater than \$1,000 must be approved by the Board. In gathering surplus property to put up for auction, staff has become aware of two items with an estimated value of \$1,300 each. These items are Hewlett-Packard server computers no longer in service.

Staff recommended the Board approve items with an estimated value over \$1,000 be made available for disposal through a public auction.

12-02-09 MOTION WAS MADE by Director Poltl, seconded by Director Shell, and carried unanimously, to approve items with an estimated value over \$1,000 be made available for public auction.

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLECITOS WATER DISTRICT RESCINDING RESOLUTION NO. 1362 AND CONFIRMING RINCON DEL DIABLO MUNICIPAL WATER DISTRICT'S REPRESENTATIVE TO VOTE IN THE ABSENCE OF VALLECITOS WATER DISTRICT'S REPRESENTATIVE TO THE SAN DIEGO COUNTY WATER AUTHORITY

General Manager Lamb stated Resolution No. 1362 authorized the City of Escondido's representative to vote in the absence of Vallecitos Water District's (VWD) representative to the San Diego County Water Authority. He was appointed to replace Director Margaret E. Ferguson as Representative to the San Diego County Water Authority and has selected Rincon del Diablo Municipal Water District's Representative to vote in his absence.

Staff recommended approval of the resolution.

12-02-10 MOTION WAS MADE by Director Ferguson, seconded by Director Hernandez, and carried unanimously, to approve the resolution.

Resolution No. 1391 - The roll call vote was as follows:

AYES: Ferguson, Hernandez, Poltl, Shell, Gentry
NOES:
ABSENT:
ABSTAIN:

SAN MARCOS STATE OF THE CITY ADDRESS – MEETING ATTENDANCE PER
DIEM/EXPENSE REIMBURSEMENT APPROVAL

General Manager Lamb stated that the City of San Marcos is not on the list of organizations for which meetings are considered compensable under District Ordinance 170; therefore, prior approval for per diem and expense reimbursement is required.

12-02-11 MOTION WAS MADE by Director Hernandez, seconded by Director Poltl, and carried unanimously, to approve per diem and expense reimbursement for attendance.

REPORTS

GENERAL MANAGER

General Manager Lamb reported on the following:

- The recent Splash newsletter was very well received by all; very good feedback was received from the public.
- The 2010 Census Tract data has been issued; the District is required to review the voter precinct boundaries of the Board of Directors. Will work with legal counsel on this; must be completed and returned to the Registrar of Voters by June of this year for certification.
- An e-mail was received by staff from a gentleman in Guatemala. He recently purchased a 1989 vehicle (equipment no. 85) which happens to be a former District service vehicle (logo still on the vehicle). The gentleman was requesting information/help about the equipment on the vehicle as there were no manuals in the vehicle. The gentleman is with Project Guatemala which is working to upgrade their sewer systems.

DISTRICT COUNSEL

None.

SAN DIEGO COUNTY WATER AUTHORITY

None.

ENCINA WASTEWATER AUTHORITY

Director Poltl reported on his attendance at last week's Policy and Finance Committee meeting.

Director Gentry reported on his attendance at the Capital Improvement Committee meeting this morning.

ACWA REGION 10

None.

LAFCO

Director Hernandez stated that a meeting has been scheduled for next week.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

President Gentry noted that written reports were provided electronically. The reports are on file.

OTHER BUSINESS

None.

CLOSED SESSION

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95
LIABILITY CLAIM – CLAIMANT:

Citizens Development Corporation (CDC)

Agency Claimed Against: Vallecitos Water District

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.6
CONFERENCE WITH LABOR NEGOTIATOR

Agency designated representative: General Manager

Employee Organization: Vallecitos Employee's Association

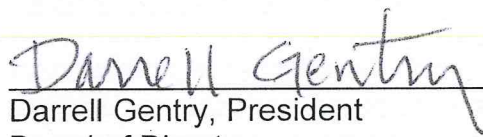
REPORT AFTER CLOSED SESSION

The Board reconvened to Open Session at the hour of 5:25 p.m. The Board, in Closed Session, directed staff to take appropriate action on both items.

ADJOURNMENT

There being no further business to discuss, President Gentry adjourned the Regular Meeting of the Board of Directors at the hour of 5:26 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, March 7, 2012, at 4:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.



Darrell Gentry, President
Board of Directors
Vallecitos Water District

ATTEST:



Dennis O. Lamb, General Manager
Board of Directors
Vallecitos Water District