

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, MAY 16, 2012 AT 4:00 P.M.
AT THE DISTRICT OFFICE
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

CALL TO ORDER – PRESIDENT GENTRY

PLEDGE OF ALLEGIANCE – DIRECTOR POLTL

ROLL CALL

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF MAY 16, 2012

INTRODUCTION

Human Resources Technician Weaver will introduce new employee – **Jason Bakken**, Systems Collection Worker I.

PRESENTATION

California Friendly Landscape Contest Winners: Third Place: **Patricia Torcat**; Second Place: **Bernd Becker**; First Place: “**Best in District**”: **Raymond and Connie Klaudt**.

ORAL COMMUNICATIONS

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy.

NOTICE TO THE PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

CONSENT CALENDAR

1.1 APPROVAL OF MINUTES

A. REGULAR BOARD MEETING – MAY 2, 2012

Approved minutes become a permanent public record of the District.

Recommendation: Approve Minutes

- 1.2 WARRANT LIST THROUGH MAY 16, 2012 - \$1,415,527.14

Recommendation: Approve Warrant List

- 1.3 FINANCIAL REPORTS

- A. WATER METER COUNT – APRIL 30, 2012
- B. WATER PRODUCTION/SALES REPORT – 2011/2012
- C. WATER REVENUE AND EXPENSE REPORT – APRIL 30, 2012
- D. SEWER REVENUE AND EXPENSE REPORT – APRIL 30, 2012
- E. RESERVE FUNDS ACTIVITY – APRIL 30, 2012
- F. INVESTMENT REPORT – APRIL, 2012

- 1.4 FINAL ACCEPTANCE FOR CASA DE AMPARO (CASA DE AMPARO, INC.)

The project is located on Buena Creek Road, west of N. Twin Oaks Valley Road.

Recommendation: Accept Project

*****END OF CONSENT CALENDAR*****

ACTION ITEMS

- 2.1 APPROVAL OF CONSTRUCTION AGREEMENT FOR SAN ELIJO HILLS P.A. V-2 WEST (LENNAR HOMES)

The project is located northwest of the intersection of San Elijo Hills Road and Wild Canyon Drive.

Recommendation: Approve Construction Agreement

- 2.2 PROPOSED REVISION TO THE RESERVE POLICY

Reserves are projected to be able to meet a 180-day budgeted operating expenses requirement.

Recommendation: Adopt Resolution

- 2.3 LOCAL AGENCY FORMATION COMMISSION (LAFCO) AND THE SPECIAL DISTRICTS ADVISORY COMMITTEE CALL FOR NOMINATIONS

Nominations are being solicited for one regular district Commission position on the LAFCO and eight positions on LAFCO's Special Districts Advisory Committee.

Recommendation: Request Board direction

*****END OF ACTION ITEMS*****

REPORTS

- 3.1 GENERAL MANAGER
- 3.2 DISTRICT LEGAL COUNSEL
- 3.3 SAN DIEGO COUNTY WATER AUTHORITY
- News & Notes – May 2012
- 3.4 ENCINA WASTEWATER AUTHORITY
- 3.5 ACWA/REGION 10
- 3.6 LAFCO
- 3.7 DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS
ATTENDED

*****END OF REPORTS*****

OTHER BUSINESS

*****END OF OTHER BUSINESS*****

CLOSED SESSION

- 4.2 CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION
54956.9(b)(1)(A) CONFERENCE WITH LEGAL COUNSEL – POTENTIAL
LITIGATION (ONE CASE)

*****END OF CLOSED SESSION*****


- 5.1 ADJOURNMENT

*****END OF AGENDA*****

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

AFFIDAVIT OF POSTING

I, Diane Posvar, Executive Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 3:00 p.m., Friday, May 11, 2012.



Diane Posvar

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, MAY 16, 2012, AT 4:00 PM AT THE DISTRICT OFFICE,
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Gentry called the Regular meeting to order at the hour of 4:00 p.m.

Director Poltl led the pledge of allegiance.

Present: Director Ferguson
Director Poltl
Director Shell
Director Gentry

Absent: Director Hernandez

Staff Present: General Manager Lamb
Assistant General Manager Scaglione
Legal Counsel Scott
Administrative Services Manager Taylor
Director of Operations & Maintenance Gerdes
Principal Engineer Gumpel
Water Operations Supervisor Pedrazzi
Public Information/Conservation Supervisor Urabe
Public Information Representative Yerman
Public Information Representative Webb
Engineering Technician Gastar
Human Resources Technician Weaver
Executive Secretary Posvar

ADOPT AGENDA FOR THE REGULAR MEETING OF MAY 16, 2012

12-05-03 MOTION WAS MADE by Director Ferguson, seconded by Director Shell, and carried unanimously, with Director Hernandez absent, to adopt the agenda for the Regular Board Meeting of May 16, 2012.

INTRODUCTION

Human Resources Technician Weaver introduced new employee Jason Bakken, Systems Collection Worker I.

PRESENTATION

President Gentry presented certificates to the California Friendly Landscape Contest Winners: Third Place Patricia Torcat; Second Place: Bernd Becker; and First Place: "Best in District" to Raymond and Connie Klaudt. Pictures of each winner's landscape were shown.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

- 12-05-04 MOTION WAS MADE by Director Ferguson, seconded by Director Poltl, and carried unanimously, with Director Hernandez absent, to approve the Consent Calendar as presented.
- 1.1 Approval of Minutes
- A. Regular Board Meeting – May 2, 2012
- 1.2 Warrant List through May 16, 2012 - \$1,415,527.14
- 1.3 Financial Reports
- A. Water Meter Count – April 30, 2012
B. Water Production/Sales Report – 2011/2012
C. Water Revenue And Expense Report – April 30, 2012
D. Sewer Revenue And Expense Report – April 30, 2012
E. Reserve Funds Activity – April 30, 2012, 2012
F. Investment Report – April, 2012
- 1.4 Final Acceptance for Casa De Amparo (Casa De Amparo, Inc.)

ACTION ITEMS

APPROVAL OF CONSTRUCTION AGREEMENT FOR SAN ELIJO HILLS P.A. V-2 WEST (LENNAR HOMES)

General Manager Lamb stated that a standard construction agreement is presented for an additional phase in the San Elijo Hills Master Plan project. Bonds have been posted and the applicable fees have been paid.

Staff recommended approval of the construction agreement.

- 12-05-05 MOTION WAS MADE by Director Poltl, seconded by Director Shell, and carried unanimously, with Director Hernandez absent, to approve the construction agreement.

PROPOSED REVISION TO THE RESERVE POLICY

Assistant General Manager Scaglione stated that the current Reserve Policy was adopted in August of 2010. The last revision was to change the operating reserves from 90 days of budgeted operating expenses to 150 days of budgeted operating expenses less the cost of water. One-hundred eighty days is more common, but at the time the District did not have sufficient reserves to be in compliance. The intention was to return to the Board when the appropriate level of reserves was reached. Reserves are now projected to be able to meet a 180-day requirement. The proposed budget

reflects the increase in operating reserves to 180 days. The other provisions of the Reserve Policy have been reviewed and no other changes are recommended.

Staff recommended adoption of the revised Statement of Reserve Policy Resolution.

12-05-06 MOTION WAS MADE by Director Poltl, seconded by Director Ferguson, and carried unanimously, with Director Hernandez absent, to adopt the Resolution.

Resolution No. 1395 - The roll call vote was as follows:

AYES: Ferguson, Poltl, Shell, Gentry

NOES:

ABSTAIN:

ABSENT: Hernandez

LOCAL AGENCY FORMATION COMMISSION (LAFCO) AND THE SPECIAL DISTRICTS ADVISORY COMMITTEE CALL FOR NOMINATIONS

General Manager Lamb stated that nominations are being solicited for one regular District Commission position on the LAFCO and eight positions on LAFCO's Special Districts Advisory Committee.

12-05-07 MOTION WAS MADE by Director Ferguson, seconded by President Gentry, and carried unanimously, with Director Hernandez absent, to support the incumbent for the regular District Commission position and to support the incumbent members of the Special District Advisory Committee.

REPORTS

GENERAL MANAGER

General Manager Lamb stated that, per policy, a copy of the Quarterly Per Diem and Expenses Report was provided to each Board member.

DISTRICT COUNSEL

None.

SAN DIEGO COUNTY WATER AUTHORITY

President Gentry stated that the May 2012 News & Notes was provided in the agenda packet.

General Manager Lamb reported on the Manager's meeting which he attended yesterday. He further stated that the Board meeting will be held on May 24.

ENCINA WASTEWATER AUTHORITY

President Gentry stated that the Board meeting will be held on May 23. He also reported on the Capital Improvement Committee meeting he attended this morning.

Director Poltl stated that a Policy and Finance Committee meeting was not held this month.

ACWA REGION 10

President Gentry stated that the meeting took place at the ACWA Spring Conference. He will be submitting a written report.

LAFCO

None.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

President Gentry noted that written reports were provided electronically. The reports are on file.

OTHER BUSINESS

None.

CLOSED SESSION

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(b)(1)(a) CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION (ONE CASE)

12-05-08 MOTION WAS MADE by Director Ferguson, seconded by Director Shell, and carried unanimously, with Director Hernandez absent, to move into closed session pursuant to Government Code Section 54956.9(b)(1)(a).

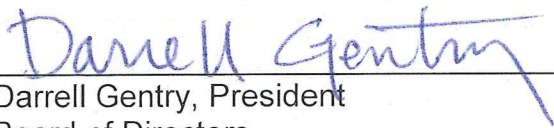
REPORT AFTER CLOSED SESSION

The Board reconvened to Open Session at the hour of 4:45 p.m. The Board, in Closed Session, took no reportable action.

ADJOURNMENT


There being no further business to discuss, President Gentry adjourned the Regular Meeting of the Board of Directors at the hour of 4:46 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, June 6, 2012, at 4:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.



Darrell Gentry, President
Board of Directors
Vallecitos Water District

ATTEST:



Dennis O. Lamb, General Manager
Board of Directors
Vallecitos Water District