

AGENDA FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, NOVEMBER 7, 2012 AT 4:00 P.M.
AT THE DISTRICT OFFICE
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

CALL TO ORDER – PRESIDENT GENTRY

PLEDGE OF ALLEGIANCE – PRESIDENT GENTRY

ROLL CALL

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF NOVEMBER 7, 2012

INTRODUCTION

Human Resources Technician Anderson will introduce new employee - **Wes Owen**, Accounting Supervisor.

ORAL COMMUNICATIONS

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy.

NOTICE TO THE PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

CONSENT CALENDAR

1.1 APPROVAL OF MINUTES

A. REGULAR BOARD MEETING – OCTOBER 17, 2012

Approved minutes become a permanent public record of the District.

Recommendation: Approve Minutes

- 1.2 WARRANT LIST THROUGH NOVEMBER 7, 2012 - \$5,351,065.69

Recommendation: Approve Warrant List

- 1.3 FINAL ACCEPTANCE FOR SAN ELIJO HILLS P.A. "V-2 WEST" (LENNAR HOMES)

Recommendation: Accept project

- 1.4 PROJECT ACCEPTANCE FOR MEADOWLARK TANK 2 REFURBISHMENT

Recommendation: Accept project; filing a Notice of Completion; authorization to release all retention funds to contractor within 30-day notice period, provided no claims are filed

*****END OF CONSENT CALENDAR*****

ACTION ITEMS

- 2.1 SALE OF SURPLUS PROPERTY TO OLIVENHAIN MUNICIPAL WATER DISTRICT

This item is one of two hand-held meter reading devices which is no longer needed. Olivenhain Municipal Water District is interested in purchasing one of the devices as they use a similar meter reading system.

Recommendation: Approve the sale of Sensus "hand-held" meter reading device

- 2.2 CSDA SAN DIEGO CHAPTER REQUEST FOR NOMINATIONS FOR BOARD POSITIONS

The Nomination Committee is looking for members interested in leading the direction of the CSDA San Diego Chapter for the 2013-2015 term.

Recommendation: Request Board Direction

*****END OF ACTION ITEMS*****

REPORTS

- 3.1 GENERAL MANAGER

- 3.2 DISTRICT LEGAL COUNSEL

- 3.3 SAN DIEGO COUNTY WATER AUTHORITY
- Summary of Formal Board of Directors' Meeting – October 25, 2012

3.4 ENCINA WASTEWATER AUTHORITY

3.5 ACWA/REGION 10

3.6 LAFCO

3.7 DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS
ATTENDED

*******END OF REPORTS*******

OTHER BUSINESS

4.1 MEETINGS

CSDA How to be an Effective Board Member
January 10, 2013 – Sacramento, CA

*******END OF OTHER BUSINESS*******

CLOSED SESSION

5.1 CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER

*******END OF CLOSED SESSION*******

6.1 ADJOURNMENT

*******END OF AGENDA*******

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

AFFIDAVIT OF POSTING

I, Diane Posvar, Executive Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 3:00 p.m., Friday, November 2, 2012.

Diane Posvar

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, NOVEMBER 7, 2012, AT 4:00 PM AT THE DISTRICT OFFICE,
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Gentry called the Regular meeting to order at the hour of 4:00 p.m.

President Gentry led the pledge of allegiance.

Present: Director Ferguson
Director Hernandez
Director Poltl
Director Shell
Director Gentry

Staff Present: General Manager Lamb
Assistant General Manager Scaglione
Legal Counsel Scott
Director of Engineering & Operations Gerdes
Finance Manager Fusco
Administrative Services Manager Taylor
Principal Engineer Gumpel
Public Information/Conservation Supervisor Urabe
Public Information Representative Webb
Public Information Representative Yerman
Human Resources Technician Anderson
Executive Secretary Posvar

ADOPT AGENDA FOR THE REGULAR MEETING OF NOVEMBER 7, 2012

12-11-01 MOTION WAS MADE by Director Hernandez, seconded by Director Poltl, and carried unanimously, to adopt the agenda for the Regular Board Meeting of November 7, 2012.

INTRODUCTION

Human Resources Technician Anderson introduced new employee Wes Owen, Accounting Supervisor.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

12-11-02 MOTION WAS MADE by Director Poltl, seconded by Director Ferguson, and carried unanimously, to approve the Consent Calendar as presented.

- 1.1 Approval of Minutes
 - A. Regular Board Meeting – October 17, 2012
- 1.2 Warrant List through November 7, 2012 - \$5,351,065.69
- 1.3 Final Acceptance for San Elijo Hills P.A. "V-2 West" (Lennar Homes)
- 1.4 Project Acceptance for Meadowlark Tank 2 Refurbishment

ACTION ITEMS

SALE OF SURPLUS PROPERTY TO OLIVENHAIN MUNICIPAL WATER DISTRICT

General Manager Lamb stated that Resolution No. 1312 allows the sale of surplus property with a value of over \$1,000 and the District to sell the product as a specialty item in a restricted market with no need to post the property on a public auction site.

The Olivenhain Municipal Water District has expressed an interest in purchasing one of two surplus Sensus hand-held meter reading devices for \$1,500 as they use a similar meter reading system.

Staff recommended the Board determine the Sensus hand-held meter reading device as surplus property and approving the sale of one device to Olivenhain Municipal Water District in the amount of \$1,500.

12-11-03 MOTION WAS MADE by Director Poltl, seconded by Director Ferguson, and carried unanimously, approving the sale of the Sensus hand-held meter reading device to Olivenhain Municipal Water District.

CSDA SAN DIEGO CHAPTER REQUEST FOR NOMINATIONS FOR BOARD POSITIONS

General Manager Lamb stated that CSDA San Diego Chapter is requesting nominations for Board positions of President, First Vice President, and Treasurer. The incumbents for President and First Vice President are running for re-election.

The Board took no action on this item.

REPORTS

GENERAL MANAGER

None.

DISTRICT COUNSEL

None.

SAN DIEGO COUNTY WATER AUTHORITY

President Gentry stated that the October 25, 2012 Summary of Formal Board of Directors' meeting was provided in agenda packet.

General Manager Lamb stated that he will be attending a Special Board meeting tomorrow for further review of issues related to the desalination project. An additional Special Board meeting has also been scheduled for November 15. This meeting is in anticipation of the item going before the SDCWA Board on November 29 for review of the Water Purchase Agreement.

ENCINA WASTEWATER AUTHORITY

Director Poltl reported on the Policy and Finance Committee meeting held on October 30.

President Gentry reported on the Capital Improvement Committee meeting held this morning.

ACWA REGION 10

President Gentry reported on the Region 9 & 10 event held on October 19 and stated the event was very successful.

LAFCO

None.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

President Gentry noted that a written report was provided electronically. The report is on file.

OTHER BUSINESS

None.

CLOSED SESSION

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 PUBLIC
EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER

12-11-04 MOTION WAS MADE by Director Ferguson, seconded by Director Shell, and carried unanimously, to move into closed session pursuant to Government Code Section 54957.

REPORT AFTER CLOSED SESSION

The Board reconvened to Open Session at the hour of 4:53 p.m. The Board, in Closed Session, directed Counsel to bring back a Resolution for consideration at the November 21, 2012 Board meeting modifying the salary of the General Manager.

ADJOURNMENT

There being no further business to discuss, President Gentry adjourned the Regular Meeting of the Board of Directors at the hour of 4:54 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, November 21, 2012, at 4:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

Darrell Gentry, President
Board of Directors
Vallecitos Water District

ATTEST:

Dennis O. Lamb, Secretary
Board of Directors
Vallecitos Water District