

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, FEBRUARY 20, 2019, AT 5:00 PM AT THE DISTRICT OFFICE,
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

President Martin called the Regular meeting to order at the hour of 5:00 p.m.

Finance Manager Owen led the pledge of allegiance.

Present: Director Elitharp
Director Evans
Director Hernandez
Director Sannella
Director Martin

Staff Present: General Manager Pruim
Legal Counsel Gilpin
Administrative Services Manager Emmanuel
District Engineer Gumpel
Finance Manager Owen
Operations & Maintenance Manager Pedrazzi
Capital Facilities Senior Engineer Hubbard
Development Services Senior Engineer Scholl
Executive Secretary Posvar

ADOPT AGENDA FOR THE REGULAR MEETING OF FEBRUARY 20, 2019

19-02-09 MOTION WAS MADE by Director Sannella, seconded by Director Evans, and carried unanimously, to adopt the agenda for the Regular Board Meeting of February 20, 2019.

PUBLIC COMMENT

None.

PRESENTATIONS

President Martin recognized Alicia Yerman, Public Information Representative, for earning her Type III Public Information Officer Emergency Operations Center Credential from the State of California Governor's Office of Emergency Services.

CONSENT CALENDAR

19-02-10 MOTION WAS MADE by Director Sannella, seconded by Director Evans, and carried unanimously, to approve the Consent Calendar as presented.

1.1 Approval of Minutes

- A. Closed Session Board Meeting – February 6, 2019
- B. Regular Board Meeting – February 6, 2019

- 1.2 Warrant List through February 20, 2019 - \$2,002,296.98
- 1.3 Financial Reports
 - A. Water Meter Count – January 31, 2019
 - B. Water Production/Sales Report – 2018/2019
 - C. Per Capita Water Consumption – January 31, 2019
 - D. Water Revenue and Expense Report – January 31, 2019
 - E. Sewer Revenue and Expense Report – January 31, 2019
 - F. Reserve Funds Activity – January 31, 2019
 - G. Investment Report – January 31, 2019
 - H. Legal Fees Summary – January 31, 2019
- 1.4 Approval of Temporary Off-Site Water Service Agreement, APN: 219-221-35 (Arne Risy)
- 1.5 Final Acceptance of Water and Sewer Improvements for Skyline Town Homes, APN: 221-661-23 (Western Pacific Housing, Inc.)
- 1.6 Winter 2019 Between the Pipes – Vallecitos Water District Quarterly Newsletter

Director Evans requested a correction to Item 1.1B. The last name of the judge referenced in her San Diego County Water Authority report was misspelled. The correct spelling is Wiss.

ACTION ITEMS

MEADOWLARK WATER RECLAMATION FACILITY (MRF) BIOLOGICAL SELECTOR IMPROVEMENT PROJECT

District Engineer Gumpel provided a presentation on the MRF Biological Selector Improvement Project which included the following:

- Existing MRF Treatment Process
- Existing MRF Secondary Treatment Process
- Proposed Improvements to Secondary Treatment Process
- Anerobic Biological Selector
 - Key Benefits
 - System
 - Components

District Engineer Gumpel stated the focus of this project is the secondary treatment process, primarily the aeration tanks. Phase 1 of the project will replace existing membrane panels with ceramic diffusers. The existing panels, installed in 2007, failed and were replaced in 2011 with the same type of panels and are failing again. Trussell Technologies Inc. performed a study which recommended the benefits of improving the aeration basin operation and capacity. The study identified the addition of an anaerobic selector to the existing basin which will improve overall treatment, lower operational

costs, improve removal of solids in the effluent, discourage growth of filaments, provide phosphorus removal and reduce chemical additions. Phase 2 of the project will include installation of updated monitoring equipment which will reduce staff and laboratory costs.

Staff recommended the Board approve a purchase order for Trussell Technologies Inc. in the amount of \$110,537 for the final design, specifications, and cost estimates for the MRF Biological Selector Improvement Project.

General discussion took place during which District Gumpel clarified that staff recommends proceeding with only Phase 1 to replace the failing panels unless the District's partners, Carlsbad Municipal Water District and Olivenhain Municipal Water District, commit to reimbursing Vallecitos for both phases of the project.

19-02-11 MOTION WAS MADE by Director Evans, seconded by Director Hernandez, and carried unanimously, to approve the purchase order for Trussell Technologies Inc. in the amount of \$110,537.

ORDINANCE ESTABLISHING THE GENERAL PROVISIONS FOR CONDUCTING THE BUSINESS OF THE BOARD AND REPEALING ORDINANCE NO. 203

General Manager Pruim stated that at the October 3, 2018 Board meeting, the Board voted to become a member of the Chamber of Commerce with the caveat that per diem requests must be presented to the full Board for consideration. Ordinance No. 203, Section 2.1, maintains the list of authorized District memberships and needs to be amended to include the Chamber of Commerce on that list.

General discussion took place during which Director Elitharp recalled that the Board had decided not to become a member of the San Diego North Economic Development Council (SDNEDC) at the February 6, 2019 Board meeting. This item will be brought back to the Board for further discussion about the SDNEDC membership and per diem.

19-02-12 MOTION WAS MADE by Director Evans, seconded by Director Sannella, and carried unanimously, to adopt the ordinance amending Ordinance No. 203 to add the Chamber of Commerce to the list of authorized District memberships with the caveat that per diem requests must be approved by the Board.

Ordinance No. 210 - The roll call vote was as follows:

AYES: Elitharp, Evans, Hernandez, Sannella, Martin
NOES:
ABSTAIN:
ABSENT:

RESOLUTION CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES/JOINT POWERS INSURANCE AUTHORITY (ACWA/JPIA)

General Manager Pruim stated Vista Irrigation District is requesting Vallecitos Water District concur in their nomination of Paul E. Dorey to the Executive Committee of the ACWA/JPIA. In order for a nomination to be made, a resolution in support of the nomination is required from three agencies.

19-02-13 MOTION WAS MADE by Director Martin, seconded by Director Evans, and carried unanimously, to adopt the resolution concurring in the nomination of Paul E. Dorey to the Executive Committee of ACWA/JPIA.

Resolution No. 1547 - The roll call vote was as follows:

AYES: Elitharp, Evans, Hernandez, Sannella, Martin
NOES:
ABSTAIN:
ABSENT:

SAN MARCOS BOYS & GIRLS CLUB ANNUAL AUCTION

General Manager Pruim stated the San Marcos Boys & Girls Club will be holding its annual auction on Saturday, April 27, 2019. The Board has previously approved District sponsorship by either purchasing a table or individual tickets to the event.

General discussion took place. Directors Martin and Sannella stated they feel it is important for the District to support the Boys & Girls Club and sponsor a table at the event as a way of public outreach. Director Evans stated that she feels the Boys & Girls Club is a very worthy organization; however, the rate payers are not going to receive any direct benefit from the District's attendance at the auction. She would prefer to use the money that would be spent on a table to donate items for the auction such as a rain barrel to promote water awareness.

19-02-14 MOTION WAS MADE by Director Martin, seconded by Director Sannella, and carried 4 – 1, with Director Evans voting no, to approve the purchase of a table at the Boys & Girls Club annual auction.

REPORTS

GENERAL MANAGER

None.

DISTRICT LEGAL COUNSEL

Legal Counsel Gilpin stated SDCWA General Manager Maureen Stapleton announced her retirement. He also stated ACA-3 is an Assembly constitutional amendment that has been proposed to Article 10, Section 8 which would set aside 2% of the general fund every year for funding of any and all water improvement projects, water infrastructure, environmental quality improvements, groundwater cleanup and recharge, as well as an energy drinking water program. Two percent of the general budget would be approximately \$4 billion annually. This bill was introduced on January 16, 2019. It will be presented to the people as part of a proposed constitutional amendment and put to vote.

SAN DIEGO COUNTY WATER AUTHORITY

Director Evans stated the next meeting will take place on February 28.

ENCINA WASTEWATER AUTHORITY

Director Hernandez stated the Capital Improvement Committee met this morning and reviewed the project status of the upgrade which will cost \$11 million over the next four years.

President Martin stated he attended the first Policy and Finance Committee meeting on February 12.

STANDING COMMITTEES

Director Sannella stated the Finance Committee will be meeting on February 25.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

Director Martin reported on his attendance to the CalDesal Conference.

Directors Sannella and Elitharp reported on their attendance to the Council of Water Utilities meeting on February 19.

OTHER BUSINESS

None.

DIRECTORS COMMENTS/FUTURE AGENDA ITEMS

None.

ADJOURNMENT

There being no further business to discuss, President Martin adjourned the Regular Meeting of the Board of Directors at the hour of 5:44 p.m.

A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, March 6, 2019, at 5:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

Hal J. Martin, President
Board of Directors
Vallecitos Water District

ATTEST:

Glenn Pruij, Secretary
Board of Directors
Vallecitos Water District