CALL TO ORDER – PRESIDENT HERNANDEZ

PLEDGE OF ALLEGIANCE – DIRECTOR POLTL

ROLL CALL

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity which severely imperils public health, safety, or both. Also, items which arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

ADOPT AGENDA FOR THE REGULAR MEETING OF FEBRUARY 20, 2013

INTRODUCTION

Human Resources Technician Anderson will introduce new employee – Chris Carlisle, Systems Construction Worker I.

ORAL COMMUNICATIONS

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until the matter is placed on a future agenda in accordance with Board policy.

NOTICE TO THE PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case it will be considered separately under Action Items.

CONSENT CALENDAR

1.1 APPROVAL OF MINUTES

A. REGULAR BOARD MEETING – FEBRUARY 6, 2013
B. COMMITTEE MEETING OF THE WHOLE SPECIAL BOARD MEETING – FEBRUARY 11, 2013

Approved minutes become a permanent public record of the District.

Recommendation: Approve Minutes
1.2 WARRANT LIST THROUGH FEBRUARY 20, 2013 – $752,487.17

   Recommendation: Approve Warrant List

1.3 FINANCIAL REPORTS

   A. WATER METER COUNT – JANUARY 31, 2013
   B. WATER PRODUCTION/SALES REPORT – 2012/2013
   C. WATER REVENUE AND EXPENSE REPORT – JANUARY 31, 2013
   D. SEWER REVENUE AND EXPENSE REPORT – JANUARY 31, 2013
   E. RESERVE FUNDS ACTIVITY – JANUARY 31, 2013
   F. INVESTMENT REPORT – JANUARY 31, 2013

*****END OF CONSENT CALENDAR*****

ACTION ITEMS

2.1 COST OF SERVICE STUDY

   Through the Board-adopted Business Plan, specific objectives of Strategy 4.7 are being addressed through a Cost of Service Study.

   Recommendation: Authorize a Professional Services Agreement with Black & Veatch for $60,560.00

*****END OF ACTION ITEMS*****

REPORTS

3.1 GENERAL MANAGER

3.2 DISTRICT LEGAL COUNSEL

3.3 SAN DIEGO COUNTY WATER AUTHORITY

3.4 ENCINA WASTEWATER AUTHORITY

3.5 LAFCO

3.6 DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

*****END OF REPORTS*****

OTHER BUSINESS

4.1 ACWA/JPIA LOW LOSS RATIO AWARD (pp. 37-38)
4.2 MEETINGS

**WEF Sea to Sierra Water Tour**
April 4 - 5, 2013 – Begins/ends in Emeryville, CA

*****END OF OTHER BUSINESS*****

CLOSED SESSION

5.1 CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (ONE CASE)
Urban Villages v. Vallecitos Water District
San Diego Superior Court Case No. 37-2012-00102327

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 549567.6 CONFERENCE WITH LABOR NEGOTIATOR
Agency designated representative: General Manager
Employee Organization: Vallecitos Employee’s Association

6.1 ADJOURNMENT

*****END OF AGENDA*****

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the Executive Secretary at 760.744.0460 ext. 264 at least 48 hours prior to the meeting.

**AFFIDAVIT OF POSTING**

I, Diane Posvar, Executive Secretary of the Vallecitos Water District, hereby certify that I caused the posting of this Agenda in the outside display case at the District office, 201 Vallecitos de Oro, San Marcos, California by 3:00 p.m., Friday, February 15, 2013.

Diane Posvar
President Hernandez called the Regular meeting to order at the hour of 4:00 p.m.

Director Poltl led the pledge of allegiance.

Present: Director Evans
Director Ferguson
Director Martin
Director Poltl
Director Hernandez

Staff Present: General Manager Lamb
Assistant General Manager Scaglione
Legal Counsel Scott
Director of Engineering & Operations Gerdes
Administrative Services Manager Emmanuel
Finance Manager Fusco
Accounting Supervisor Owen
Principal Engineer Gumpel
Risk Management Supervisor Janus
Water Operations Supervisor Pedrazzi
Public Information/Conservation Supervisor Urabe
Public Information Representative Webb
Public Information Representative Yerman
Human Resources Technician Anderson
Computer Technician Todd
Executive Secretary Posvar

ADOPT AGENDA FOR THE REGULAR MEETING OF FEBRUARY 20, 2013

13-02-12 MOTION WAS MADE by Director Ferguson, seconded by Director Poltl, and carried unanimously, to adopt the agenda for the Regular Board Meeting of February 20, 2013.

INTRODUCTION

Human Resources Technician Anderson introduced new employee Chris Carlisle, Systems Construction Worker I.

ORAL COMMUNICATIONS

None.
CONSENT CALENDAR

Directors Evans and Martin requested clarification with three items on the warrant list – Rincon del Diablo, Replacement Benefit Fund and Dudek Odor Control Study, to which staff responded.

13-02-13 MOTION WAS MADE by Director Martin, seconded by Director Poltl, and carried unanimously, to approve the Consent Calendar as presented.

1.1 Approval of Minutes
   A. Regular Board Meeting – February 6, 2013
   B. Committee Meeting of the Whole Special Board Meeting – February 11, 2013

1.2 Warrant List through February 20, 2013 - $752,487.17

1.3 Financial Reports
   A. Water Meter Count – January 31, 2013
   B. Water Production/Sales Report – 2012/2013
   D. Sewer Revenue And Expense Report – January 31, 2013
   E. Reserve Funds Activity – January 31, 2013

ACTION ITEMS

COST OF SERVICE STUDY

Assistant General Manager Scaglione stated that this item has been before the Board Committee a couple of times as staff went through defining the scope, distributing RFP’s and evaluating the proposals. Staff met with Black and Veatch for this Cost of Service Study (COSS) at which the scope of the project was discussed and narrowed.

Staff recommended the Board authorize staff to initiate a Professional Services Agreement with Black and Veatch in the amount of $60,560.00. Black and Veatch was the lowest, most responsive and qualified bidder for this project. The COSS evaluates the District’s current policies as well as rates to ensure policy is being followed and that the rates are covering costs.

General discussion followed.

13-02-14 MOTION WAS MADE by Director Ferguson, seconded by Director Evans, and carried unanimously, to approve a Professional Services Agreement with Black and Veatch in the amount of $60,560.00.
REPORTS

GENERAL MANAGER

General Manager Lamb reported on the WateReuse Association’s California Agency of the Year award related to water reclamation issues.

DISTRICT COUNSEL

None.

SAN DIEGO COUNTY WATER AUTHORITY

General Manager Lamb stated that the next Board meeting will be held on February 28.

ENCINA WASTEWATER AUTHORITY

President Hernandez reported on the Capital Improvement Committee meeting which included discussion on replacement of the main gas line and the ocean outfall.

LAFCO

None.

DIRECTORS REPORTS ON TRAVEL/CONFERENCES/SEMINARS ATTENDED

Director Martin provided an oral report on his attendance to the WEF Water 101 Conference held on February 14-15 at Irvine Ranch Water District. The education was very thorough and covered a variety of topics such as water rights, the top water consuming crops in California, AB 1234 and AB 1090.

Director Martin provided an oral report on his attendance to the San Marcos EDC meeting at which Poseidon representatives gave a presentation on the desal project.

Director Evans reported on her attendance to the WEF Water 101 Conference stating it was most informative, intense but well presented on nine very important subjects. One area she felt was important was their reiteration on how complex the water issues are and that everything is changing therefore a broader look at the issues is needed. She further stated that she got very interested in the outreach that Irvine Ranch is doing and would like to share this information with staff.

Director Poltl reported on his attendance at the Poseidon Community meeting regarding the desal project held on February 13. The presentation was brief and various posters were set up around the room with representatives there to answer any questions.
Director Poltl mentioned Board discussion which took place at the last Board Committee meeting on a joint meeting to be held between the District and the City of San Marcos at which Board direction was given that the General Manager and the City Manager meet to develop an agenda. He expressed concern that the meeting did not take place in the manner directed. Director Ferguson also expressed her concern that the process the Board had approved was not followed. Director Evans also noted that the process was not followed and thanked Director Poltl for his comments. Discussion followed on the issue.

Written reports were also provided electronically. The reports are on file.

OTHER BUSINESS

General Manager Lamb stated that the Association of California Water Agencies Joint Powers Insurance Authority issued a certificate to the District acknowledging the District’s low claim ratio.

CLOSED SESSION

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a)
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (ONE CASE)
Urban Villages v. Vallecitos Water District
San Diego Superior Court Case No. 37-2012-00102327

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a)
CONFERENCE WITH LABOR NEGOTIATOR
Agency designated representative: General Manager
Employee Organization: Vallecitos Employee’s Association

13-02-14 MOTION WAS MADE by Director Poltl, seconded by Director Evans, and carried unanimously, to move into Closed Session pursuant to Government Code Sections 54956.9(a) and 54956.7.6.

REPORT AFTER CLOSED SESSION

The Board reconvened to Open Session at the hour of 5:45 p.m. The Board, in Closed Session, took no action on the Closed Session items.

ADJOURNMENT

There being no further business to discuss, President Hernandez adjourned the Regular Meeting of the Board of Directors at the hour of 5:46 p.m.
A Regular Meeting of the Vallecitos Water District Board of Directors has been scheduled for Wednesday, March 6, 2013, at 4:00 p.m. at the District office, 201 Vallecitos de Oro, San Marcos, California.

James Hernandez, President
Board of Directors
Vallecitos Water District

ATTEST:

Dennis O. Lamb, Secretary
Board of Directors
Vallecitos Water District