

VALLECITOS WATER DISTRICT TEMPORARY OFFSITE AND EXCHANGE AGREEMENTS INFORMATION

In order to help the applicant understand temporary offsite and exchange agreements, attached is some basic information with specific information on the process and procedure of obtaining offsite services.

WHAT IS A TEMPORARY OR EXCHANGE AGREEMENT?

A **temporary offsite** agreement is a means to allow water or sewer service to a property that does not have main line facilities adjacent to it. This is only done when the District feels it is not in their best interest to allow an extension of main line facilities.

An **exchange agreement** is used when the District has no facilities available to serve one of their customers but another District does. The two Districts work out an agreement with the customer to serve the property thru an exchange of water or sewer between the two Districts. Both agreements require approval by the District's Board of Directors and the Local Agency Formation Commission (LAFCO). With the requirement of LAFCO approval, these agreements are much more difficult to obtain approval and are rarely used anymore. Generally they are only approved on a temporary basis only. Upon completion of the agreement and signature by all parties, the agreement is recorded against the property.

WHAT DOES THIS AGREEMENT SAY?

Basically the agreement says that if a water or sewer main is extended past the property in question the owner must disconnect from the offsite service and reconnect to the new line. All fees and any paybacks to do this becomes the responsibility of the owner with the offsite agreement. The owner also waives his/her right to protest an Assessment District or Mello Roos and will be required to participate in either of these Districts if they should occur. The agreement is available at the District for review.

TEMPORARY OFFSITE APPLICATION INSTRUCTIONS

- 1) Please complete the attached District application and return to Engineering. Exhibit "A." If you have any questions regarding the application contact the Engineering Department at (760) 744-0460.
- 2) All temporary offsite requests require consent signatures of the owners of the property. Sign and date all places for the applicant signature.
- 3) The applicant is required to supply a title report for the property with a metes and bounds legal description and current vesting of the property.
- 4) After Board approval a letter will be mailed to the owner stating all terms and conditions of approval.
- 5) All applications must be submitted at least 10 working days prior to a Board meeting to be considered for the next available meeting and a \$500.00 fee must accompany the application. The District's Board of Directors meets every 1st and 3rd Wednesday of the month at 4:00 p.m.
- 6) Exchange Agreements require approval of both Districts. All details of the exchange agreement will be worked out by the two Districts. The owner should only contact the District the property is currently located in.
- 7) No connections to mainline facilities will be allowed until all proceedings are completed, all fees are paid, and the document is recorded.

TEMPORARY OR EXCHANGE AGREEMENT APPLICATION

PROPERTY OWNER'S NAME _____

ADDRESS _____

PHONE NO. _____

CONTACT PERSON IF OTHER THAN
OWNER _____
(I.E. ENGINEER, DEVELOPER. ETC.)

ADDRESS _____

PHONE NO. _____

ASSESSORS PARCEL
NUMBER _____ ACRES _____

LOCATION OF PROPERTY _____
(If vacant property give nearest cross street)

TYPE OF TEMPORARY PLEASE CHECK APPROPRIATE BOX

WATER _____ SEWER _____
EXCHANGE AGREEMENT _____

This is to confirm that I am the legal owner/owners of the above referenced property and I consent to allowing a temporary offsite or exchange agreement for my property for water or sewer service. I understand that by signing this agreement it does not guarantee sewer or water service or commit sewer or water service to the subject property. Water or sewer service will only be provided under the rules and regulations of the District, under normal operating conditions and after all required fees have been paid and all conditions of the District have been satisfied.

Signature Title _____ Date _____

Signature Title _____ Date _____

If husband and wife both signatures must be on application