

MINUTES OF THE
ENGINEERING/EQUIPMENT COMMITTEE MEETING
OF THE VALLECITOS WATER DISTRICT
WEDNESDAY, JUNE 10, 2009 @ 12:00 P.M. AT THE DISTRICT OFFICE
201 VALLECITOS DE ORO, SAN MARCOS, CALIFORNIA

Director Ferguson called the meeting to order at the hour of 12:05 p.m.

Present: Director Ferguson
 Director Poltl
 General Manager Rucker
 Deputy General Manager Lamb
 Director of Finance Scaglione
 Engineering Manager Gerdes
 Capital Facilities/Construction Engineer Gumpel
 Capital Facilities Engineer Scholl
 Administrative Secretary Posvar

APPROVAL OF WATER SUPPLY ASSESSMENT AND VERIFICATION REPORT FOR
THE UNIVERSITY DISTRICT SPECIFIC PLAN (CITY OF SAN MARCOS)

Engineering Manager Gerdes introduced the purpose of the Water Supply Assessment (WSA) and the basis of the document. Director Ferguson inquired as to where there was verbiage stating that at a Stage 3 declaration (Water Shortage) that no new meters would be allowed. BMP 13, shown on page 5-2, indicates the general terms of the current Drought Ordinance of the District. This section will be updated to reflect that the District has adopted a Stage 2 condition, (Water Alert) and this will also be noted elsewhere in the document in the applicable section.

Director Ferguson asked how the document would be written if we were in fact in a Stage 3 condition. Deputy General Manager Lamb explained that no matter what stage the District was in, the document would essentially be written the same because the document relies on long term projections of water demands and is only one step in the overall process that projects must go through. This document is written in accordance with AB 210 and AB 610 and will be included in the project EIR for information and overall evaluation required by CEQA for all projects. It was noted that if we were in Stage 3 or higher condition the District would note that in the document, however, the document would still be developed and issued in accordance with the applicable law requiring the document. The development and approval of the document does not commit the District in any way to providing service to the project and it is just one portion of the overall CEQA process.

Director Ferguson asked who would be responsible for monitoring the landscape design and ensuring compliance with drought landscaping policy. Engineering Manager Gerdes stated that the City would be responsible for this and that they would do that during the actual design review. Deputy General Manager Lamb explained that the model landscape policy drafted by the State places the responsibility on the local Cities to enforce the policy. Staff will review this section to make sure it is clear and adequately references the need for applicable landscaping and review.

Director Ferguson had concerns that the adoption of this document could be construed by the public as a commitment by the District that water is available when we are in fact in an adopted Stage 2 Alert. Staff explained that this is the very first step in the overall water and sewer review completed by the District. This document identifies the land use water demands proposed which will then be used in all subsequent water and sewer studies. Staff confirmed that each document addressing the project, beginning with the availability letter, confirms that no commitments are being made until completion of all required studies and approval of the project by the District Board of Directors in accordance with District Policy. Each document produced by the District is included as a component of the CEQA document and considered as part of the overall project impacts.

Director Poltl asked where this component fit into the overall District and CEQA process. Staff explained that this was one of the very first steps after issuance of an availability letter which outlines the various steps a project must comply with. The next step will be to use the WSA data and the Project Water and Sewer Study to identify site specific and regional impacts of the project, including applicable fees. The Water and Sewer Study will also be referenced in the project EIR.

There being no additional questions, staff recommended that the Engineering/Equipment Committee approve the Water Assessment and Verification Report for the University District Specific Plan be submitted to the full Board for consideration and approval.

The Engineering/Equipment Committee recommended that the Water Supply and Verification Report for the University District Specific Plan be submitted to the Board for consideration and approval.

AWARD OF CONSTRUCTION CONTRACT AND ADDITIONAL CONSTRUCTION PHASE SERVES FOR THE DISCOVERY STREET SEWER PROJECT

Capital Facilities Engineer Scholl reported that on June 3, 2009, District staff received and opened bids from ten contractors. Staff reviewed the bids and determined that a few of the bids contained discrepancies with the math presented, two of which fell in the top three for low bid. Staff sent clarification letters to American Industrial Services and to Southland Paving. American Industrial Services acknowledged the error and agreed to submit a letter to the District confirming their error, which when corrected eliminates them from consideration of contract award. Southland Paving's written bid did not match the math corrected total price for all bid items. Their bid included identical deductive amounts for two successive bid items, which led staff to question accuracy of the bid itself. A representative of Southland stated that they would honor the corrected math total, which is \$79,000 less than their written bid, however, staff was not comfortable with the explanation and believed that the written total bid price was the intent of the contractor. In addition, a review by District Counsel found that Southland Paving did not fully and adequately complete the information requested in the bid forms, making their bid non-responsive. Utah Pacific Construction was the only low bidder to complete his bid fully and accurately and submit all required forms and information. Infrastructure Engineering Corporation (IEC), design engineer, reviewed the bids and

references and recommended to staff that the contract be awarded to Utah Pacific Construction.

Capital Facilities Engineer Scholl stated that IEC submitted a proposal to the District for performing construction phase services in the amount of \$70,830. These services include providing construction staking, geotechnical observation and testing for trenching and backfill activities, and design modifications during construction. District staff will provide inspection and construction management services for this project.

Staff requested Engineering/Equipment Committee recommendation for construction contract award to Utah Pacific Construction, the lowest responsive, responsible bidder, in the amount of \$1,420,269.

Staff further requested Engineering/Equipment Committee recommendation to authorize the amendment to IEC's professional services contract in the amount of \$70,830 to include additional construction phase services.

The Engineering/Equipment Committee recommended that contract award to Utah Pacific Construction in the amount of \$1,420,269 be submitted to the Board for consideration and approval. The Engineering/Equipment Committee further recommended that amendment to IEC's professional services contract in the amount of \$70,830 to include construction phase services be submitted to the Board for consideration and approval.

OTHER BUSINESS

Director of Finance Scaglione provided the Committee with a preview of the rate structure update which will be presented to the Board at the Public Hearing scheduled on June 24, 2009. Much of the information is the same as was presented in the 2009/2010 budget. The draft presentation includes drought rates adjusted to meet the 10% cutback (lower than the 20% but higher than the normal rates), and an additional tier category for certified agricultural meters providing them with a bigger allotment.

There being no further business to discuss, the meeting was adjourned at the hour of 1:46 p.m.